

School of Social Sciences
Academic Personnel Office Deadlines, 2025-2026
(for files with effective date of July 1, 2026)

For the Academic Year starting July 1, 2025, review files in the School of Social Sciences must be submitted to the Dean's AP Office on or before the following deadlines*:

Friday, September 26, 2025

- Requests for first deferral of academic review (Dean's Authority)
- Requests for second consecutive deferral of academic review (EVC Authority)

Friday, October 31, 2025

- Appraisals
- Requests for Career Equity Reviews
- Contested No-Change Actions
- Actions for non-salaried appointees requiring campus review
- Reappointments/merit actions requiring campus review (including accelerations for Assistants)
- Advancements within Above Scale (including accelerations)
- Normal Merit and No-Change Actions at Dean's Final Authority (**no later than December 2, 2025**)

Tuesday, December 2, 2025

- Accelerated Merit Advancements
- Merit with New bonus off-scale salary components proposed by Departments
- No Merit with Bonus Off-Scale only
- Termination decisions

Friday, January 9, 2026

- Advancements to/through Step VI (Career Review) (including accelerations)
- Advancements to Above Scale (Career Review) (including accelerations)
- Career Equity Reviews

Friday, January 16, 2026

- Promotions (Career Review)

*School of Social Sciences deadlines are subject to change.

**Per PPM 230-220-82.e Reconsideration of a terminal notice must be received in APS no later than February 15 of the terminal year. The Dean's office requires the file be submitted by January 15, 2026.