

School of Social Sciences
Academic Personnel Office Deadlines, 2023-2024
(for files with effective dates of July 1, 2024)

For the Academic Year starting July 1, 2023, review files in the School of Social Sciences must be submitted to the Dean's AP Office on or before the following deadlines*:

Friday, September 29, 2023

- Requests for first deferral of academic review (Dean's Authority)
- Requests for second consecutive deferral of academic review (EVC Authority)

Wednesday, November 1, 2023

- Fourth-Year Appraisals
- Requests for Career Equity Reviews
- No Change Action requiring campus review
- Actions for non-salaried appointees requiring campus review
- Reappointments/merit actions requiring campus review (including accelerations for Assistants)
- Advancements within Above Scale (including accelerations)
- Normal Merit (**no later than December 1, 2023**)

Friday, December 1, 2023

- Accelerated Merit Advancements
- Merit with New bonus off-scale salary components proposed by Departments
- No Merit with Bonus Off-Scale only
- Termination decisions

Friday, January 12, 2024

- Advancements to/through Step VI (Career Review) (including accelerations)
- Advancements to Above Scale (Career Review) (including accelerations)
- Career Equity Reviews

Friday, January 19, 2024

- Promotions (Career Review)

*School of Social Sciences deadlines are subject to change.

**Per PPM 230-220-82.e Reconsideration of a terminal notice must be received in APS no later than February 15 of the terminal year.

NOTES ON RECRUITMENT FILES:

Recruitment of faculty from other UC campuses must be completed by April 1, 2024 (APM 510

<http://www.ucop.edu/academic-personnel/files/apm/apm-510.pdf>)

Recruitment of faculty from AAU institutions must be completed by April 30, 2024 (APM 500

<http://www.ucop.edu/academic-personnel/files/apm/apm-500.pdf>)

A list of current AAU institutions can be found here:

<http://www.aau.edu/about/default.aspx?id=5476>