To connect to the AP shared drive, please use the following instructions

1.) Open My Computer
2.) Under “Tools” select “Map Network Drive” near the top of the window
3.) Assign any drive letter you would like
4.) Under “Folder”, enter the following \dssfiles.ucsd.edu\ap_shared$
5.) Check the box for “Reconnect at logon”
6.) Click Finish

If you would like to connect from off-campus, you will first need to VPN into campus and then the only additional step would be to also check the box for “Connect using different credentials” during step 5. The username would need to be entered as AD\username.